

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

Minutes

Thursday – April 10, 2014

3:00 PM

CL 130

I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:00PM

1. Roll Call

ASG Representative	<u>A</u>
Derek Cople, Division Chair	<u>X – Sharron Burgeson</u>
Kevin Eoff, Division Chair	<u>X</u>
Carlos Medina, Division Chair	<u>X</u>
Scott Peterson, Division Chair	<u>X</u>
Sheri Jones, Co-Chair	<u>X</u>
Mike Rhoades, Division Chair	<u>X</u>
Hortensia Rivera, Co-Chair	<u>X</u>
Paul Shibalovich, Division Chair	<u>X – Sandra Sher</u>
David Silva, Division Chair	<u>A</u>

Ex-Officio Members

Irma Dagnino, Articulation Officer	<u>A</u>
June Turner, Librarian	<u>A</u>
Shelley Hamilton, Director of A&R	<u>A</u>

Guest(s): Sioux, Stoeckle, Peter Martinez, Brian Thieboux

Recorder: Lupita Andrade & Esther McBroom

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Scott Peterson and seconded by Carlos Medina to approve this agenda.

All in favor, motion carried.

Changes to the agenda: Add to section V. BCT 116, PHE 157 AND SPE 101. It was moved by Scott Peterson and seconded by Carlos Medina to approve the agenda as amended. All in favor, motion carried.

2. **Approval of Minutes**

It was moved by Kevin Eoff and seconded by Mike Rhoades to approve the minutes from the **02/13/2014** meeting.

III. **Articulation Report**

Hortensia Rivera reported in behalf of Irma Dagnino, stating that SPE 105 was not articulated for the area A-1, however it was approved for area D CSU-GE. I. Dagnino is also working with other faculty members regarding other items that need to go through the CID approval process.

Discussion: Sheri Jones stated that SPE 105 cannot replace SPE 101. However, it is still transferable.

IV. **Discussion and Information Items**

Sheri Jones reported that Irma Dagnino will continue to be the Articulation Officer until June 30, 2014 and effective July 1, 2014 - David Silva will be the Articulation Officer.

V. **Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (3/27/14)**

1. **New and Revised Courses and Programs**

1. BUS-135: F2F/CE/DE

- Substantial changes - The course objectives were clarified and defined and text books were updated.
 - Kevin Eoff made a motion to approve F2F and Mike Rhoades seconded the motion. Motion carried.
 - Mike Rhoades made a motion to approve CE and Scott Peterson seconded the motion. Motion carried.
 - Kevin Eoff made a motion to approve DE and Scott Peterson seconded the motion. Motion carried.

2. BCT 116: CE

- New Course - Course was designed for correspondence students.
 - Kevin Eoff made a motion to approve CE and Carlos Medina seconded the motion. Motion carried.

3. ECO-105: F2F/CE/DE

- Substantial change - Per articulation request, added prerequisites.
 - Scott Peterson made a motion to approve F2F and Mike Rhoades seconded the motion. Motion carried.
 - Scott Peterson made a motion to approve CE and Kevin Eoff seconded the motion. Motion carried.

- o Mike Rhoades made a motion to approve DE and Carlos Medina seconded the motion. Motion carried.

4. ECO-106: F2F/CE/DE

- Substantial change - Per articulation request, added prerequisites.
 - o Scott Peterson made a motion to approve F2F and Mike Rhoades seconded the motion. Motion carried
 - o Kevin Eoff made a motion to approve CE and Scott Peterson seconded the motion. Motion carried.
 - o Scott Peterson made a motion to approve DE and Kevin Eoff seconded the motion. Motion carried.

5. FST-086: F2F

6. FST-107: F2F

7. FST-110: F2F

8. FST-112: F2F

- Substantial change - updated course hours, course units, course content and text books to be consistent with the fire marshal.
 - o Kevin Eoff made a motion to accept all the above mentioned courses as F2F and Scott Peterson seconded the motion. Motion carried.

9. THA-151: F2F

- New course - Based much of the material on the CI-D descriptor
 - o Kevin Eoff made a motion to approve F2F and Carlos Medina seconded the motion. Motion carried.

10. THA-280: F2F

- Non-Substantial - updated
 - o Mike Rhoades made a motion to approve F2F and Carlos Medina seconded the motion. Motion carried.

11. PHE 157: F2F

- New course -
 - o Scott Peterson made a motion to approve F2F and Mike Rhoades seconded the motion. Motion carried.

12. SPE 101: F2F/CE/DE

- Discussion: This course outline came through curriculum on 2/13/2014 and it was tabled. Course objectives are the same as the student learning outcomes. The course outline was not presented in technical review. The language under justification for need needs to be modified. The correspondence part of the course outline is not feasible as we do not have the resources to serve all correspondence students.

- The division chair will take back the changes to the Instructor. The recommendations are: Course objectives and student learning outcomes need to be modified, course template needs to be updated, and correspondence modality is not feasible.
- o Scott made a motion to table the course outline and Kevin Eoff seconded the motion. Motion carried.

2. Courses and Programs to be Placed on Inactive Status

1. NUR-114: Understanding Human Growth and Behavior for Licensed Vocational Nurses.

- Mike Rhoades made a motion to place the above mentioned course on inactive status and Scott Peterson seconded the motion. Motion carried.

3. Courses and Programs to be Deleted

1. NUR 108: Nutrition

2. NUR-111: Nutrition II

3. NUR 113: Assessment Skills for the Certified Nursing Assistant

- Kevin Eoff made a motion to delete the above mentioned courses and Scott Peterson seconded the motion. Motion carried.

VI. Upcoming Meetings

VII. Adjournment of Meeting

This meeting was adjourned at 4:15PM